



STATE OF INDIANA

MICHAEL R. PENCE, Governor

DEPARTMENT OF ADMINISTRATION

Public Works Division
402 West Washington Street, Room W467
Indiana Government Center – South
Indianapolis, Indiana 46204-2746
PHONE: (317) 232-3001

NOTICE TO BIDDERS

BY STATE OF INDIANA DEPARTMENT OF ADMINISTRATION. PUBLIC WORKS DIVISION FOR A PUBLIC WORKS CONSTRUCTION PROJECT ESTIMATED AT ONE HUNDRED FIFTY THOUSAND DOLLARS OR ABOVE

SEALED BIDS FOR:

**Public Works Project No. ~~650-14-17229C~~
Chapel Masonry Repairs
Putnamville Correctional Facility/DOC**

will be received from Contractors, holding a current Certificate of Qualification, at the Bid Desk, Department of Administration, Public Works Division, 402 W. Washington St., Room W467, Indianapolis, Indiana, 46204 until 1:31 PM (Indianapolis Time), March 25th, 2014 after which all bids will be publicly opened and read in the appropriate bid room.

State Certified Minority and Women-Owned firms are encouraged to submit bids on this project as a prime contractor or through a prime contractor.

Copies of the detailed Instructions to Bidders and Drawings and Specifications on a Compact Disc CD dated: February 20, 2014 may be obtained from the office of : Arsee Engineers, Inc., 9715 Kincaid Dr., Suite 100, Fishers, IN 46037-9459; phone: (317) 594-5152, ATTN: John Seest, PE for a non-refundable fee of \$20.00.

Bids shall be taken from Prime Contractors pre-qualified by the Public Works Certification Board in the following classification/s: 1542.01-Institutional Buildings (Hospitals, Schools, Prisons), or 1741.01 - Brick and Block Laying, or 1741.05 Tuckpointing and Masonry Repair.

The specified construction period is 180 calendar days. The State of Indiana reserves the right to reject any and all bids.

A goal of 7% MBE and 5% WBE has been set for this project.

Gregory Hebel, Associate State Architect, @ ghebel@idoa.in.gov or (317) 233-2540

Martin L. Hurford, Director, Public Works Division

Pre-Bid Walk-thru @ 9:30 AM on Wednesday, March 5th, 2014 at Putnamville Corr. Facility, Visitor Center, 1946 US Hwy 40, Greencastle, IN, 46135. 48 hour prior notice required for inspection within security fence. Contact Michael Riley, Phys. Plant Dir. at 765-653-8441 ext: 402, or email at: mriley@idoc.in.gov to get placed on gate release for walk-thru.

ARSEE ENGINEERS, INC.

CLIENT ORIENTED - BY DESIGN

Frederick A. Herget, PE
Kenneth L. Pensinger, PE
Allen R. Pulley
John A. Seest, PE
Scott A. Jones, PE

Victoria A. Emery, PE
Albert C. Kovacs, PE
Laura E. Metzger, PE
Matthew D. Kilgour, PE
Daniel M. Calabrese, PE

PUTNAMVILLE CORRECTIONAL FACILITY CHAPEL MASONRY REPAIRS

PROJECT NO.: 650-14-17229C

TRANSMITTAL FOR

ADDENDUM No. 1

Date of Issue: March 17, 2014

Distribution List:

Greg Hebel, IDOA
Bob Gipson, IDOC
Mike Riley, IDOC
John Seest, ARSEE Engineers
Greg Broady, Broady-Campbell
Kelley Harmon, Atlas Building Services
Tyler Copeland, Glenroy Construction Co.
Michael Rish, General Restoration Corp.
Donnie Furry, Midwest Restoration
Rick Wells, Wells Masonry Restoration
Mike Hipkiss, Blakley's

e-mail address:

ghebel@idoa.in.gov
bgipson@idoc.in.gov
mriley@idoc.in.gov
jseest@arsee-engineers.com
broadycampbell@aol.com
offmgr@atlasbuildingsvs.com
tyler@glenroyconstruction.com
mike@generalrestorationcorp.com
MRI1130@frontier.com
rick.wells@wellsasonry.com
mikehipkiss@blakleys.com

Contents:

1. Addendum No. 1 (17 total pages including this transmittal and attached drawings)
2. Meeting No. 01 Agenda (Pre-Bid Conference)
3. Meeting No. 01 Report (Pre-Bid Conference)
4. Meeting No. 01 Attendance Record (Pre-Bid Conference)
5. Wage Scale
6. Plans - Sheet No. R201 (Revision 1)

ADDENDUM NO. 1

PUTNAMVILLE CORRECTIONAL FACILITY
CHAPEL MASONRY REPAIRS

March 17, 2014

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Yours truly,

A handwritten signature in black ink, appearing to read "John A. Seest". The signature is written in a cursive style with a large initial "J" and a long, sweeping underline.

John A. Seest
Professional Engineer

PUTNAMVILLE CORRECTIONAL FACILITY CHAPEL MASONRY REPAIRS

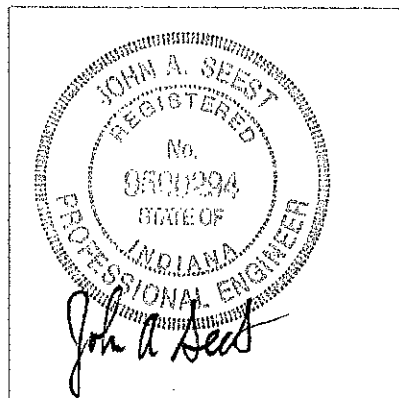
PROJECT No.: 650-14-17229C

Owner:

**Indiana Department of Administration/Public Works Division
402 W. Washington St., Room W467
Indiana Government Center South
Indianapolis, IN 46204**

Engineer/Architect:

**ARSEE Engineers, Inc.
9715 Kincaid Drive, Suite 100
Fishers, IN 46037-9470**



John A. Seest

**ARSEE ENGINEERS, INC.
9715 Kincaid Drive, Suite 100
Fishers, IN 46037-9470
FAX 317/594-9590
PHONE 317/594-5152**

ADDENDUM No. 1

Issued: March 17, 2014

ARSEE ENGINEERS, INC.

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PUTNAMVILLE CORRECTIONAL FACILITY CHAPEL MASONRY REPAIRS

PROJECT NO.: 650-14-17229C

ADDENDUM No. 1

Date of Issue: March 17, 2014

Prepared By: John A. Seest, ARSEE Engineers

This Addendum No. 1 forms part of the Contract Documents. Bidders must acknowledge receipt of this Addendum in the space provided on the Bid Form DAPW-13. **FAILURE TO ACKNOWLEDGE THIS ADDENDUM WILL SUBJECT THE BIDDER TO DISQUALIFICATION.**

This Addendum is issued in accordance with the provisions of the DAPW 26 General Conditions of the Contract for Construction, Article 1, Contract Documents, and becomes a part of the Contract Documents as provided therein.

This Addendum No. 1 contains the following parts I through III:

I. Pre-Bid Conference

The Pre-Bid Conference (Meeting No. 1) agenda, report and attendance record are attached as part of this Addendum No. 1.

II. Division 0 – Wage Scale (WS)

Remove Wage Scale (WS) in its entirety and replace with the revised Wage Scale (WS) that is attached to this Addendum No. 1.

III. Plans – Sheet No. R201

Delete Sheet No. R201 and replace with Sheet No. R201, Revision 1, attached to this Addendum No. 1.

END OF ADDENDUM NO. 1

ARSEE ENGINEERS, INC.

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PUTNAMVILLE CORRECTIONAL FACILITY CHAPEL MASONRY REPAIRS

PROJECT NO.: 650-14-17229C

AGENDA FOR PRE-BID CONFERENCE AND SITE VISIT (Meeting No. 1)

Putnamville Correction Facility
Visitor Center / Entry-Exit Building
March 5, 2014, 9:30 a.m.

1. The Owner is the State of Indiana acting through the Public Works Division of the Indiana Department of Administration. [Project Manager: Greg Hebel (317) 233-2540]
2. Introduction of Attendees
Mike Riley – Physical Plant Director: 765-653-8441 x402, mriley@idoc.IN.gov
(contact for access)
3. Attendance Sign-in
4. Distribution of ARSEE photos and disks with ARSEE photos. These are for general reference only and are not intended to define the scope of Work. The Bidders are solely responsible for their use.
5. Specification Front End Documents
 - a. DAPW-28 Notice to Bidders
 - Bid Due Date: March 25, 2014 until 1:31 p.m. at the Bid Desk in Room W467, Indiana Government Center South Building
 - b. DAPW-30 Instructions to Bidders
 - Address all questions only in writing on written RFC. This includes bidding questions, specification or plan questions, and material substitution requests.
 - RFC Due Date: March 13, 2014 until 10:00 a.m.
 - Required documents to be submitted with Bid
 - Carefully read Specifications for all required submittals with bid
 - Submit all required documents in single sealed labeled envelope
 - c. DAPW-13 Contractor's Bid for Public Work
 - Allowances (**included** in Base Bid Price)
 - Contingency Allowance of \$25,000 (01210, 1.4)
 - Value of Work (01210, 1.5)
 - Alternates – List each one separately on Bid form DAPW-13

AGENDA FOR PRE-BID CONFERENCE AND SITE VISIT (Meeting No. 1)
PUTNAMVILLE CORRECTIONAL FACILITY ADMINISTRATION BUILDING
CHAPEL MASONRY REPAIRS

650-14-17229C

March 5, 2014, 9:30 a.m.

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- No. 1: Flash certain steel lintels per R-9 repair as shown on the drawings
 - No. 2: Tuckpointing at certain locations as shown on the drawings
 - Unit Prices (01220)
 - Add unit price is equal to deduct unit price. Note that Work may be deducted from the Contract based on Unit Prices.
 - Must be submitted with Bid
 - Read the Unit Price Notes in Section 01220
 - d. General Conditions (DAPW-26)
 - e. Minority Business Enterprise Program (DAPW-26 SUP 1)
 - Requirements must be followed unless a waiver is granted.
 - f. Wage Scale: A Common Construction Wage Scale will apply for this project. It will be issued by addendum.
6. Work Restrictions
- a. Refer to Section 01140
 - b. Substantial Completion, Final Completion and Project Schedule
 - Date of Substantial Completion, Prior to November 26, 2014 (01140 1.7 A)
 - Date of Final Completion, no later than two weeks after the date of Substantial Completion (01140 1.7 A). This includes ALL work and final closeout submittals.
 - Work times: Weekdays with 8 hour day shift between 6:30am & 6:00pm
 - c. Site Requirements and Restrictions
 - Work is outside of the yard occupied by offenders except for the north façade. See Sheet R101.
 - Refer to Section 01540 (Work in Indiana Penal Institutions) and Contractor Tool List
7. Project Management and Coordination
- a. All documents and correspondence shall include the project number: 650-14-17229C
 - b. Proposed Construction Schedule issued at Pre-Award Meeting (01310, 1.6, A) with a more detailed schedule issued at the Pre-Construction meeting.
 - c. Daily Construction Reports and Weekly Project Updates required
 - d. Required mock-ups & Pre-Installation Conferences (01310, 3.1)
8. Summary of Work Procedures
- a. Refer to Section 01351
9. Temporary Facilities and Controls
- a. Refer to 01550 Part 2
 - b. Water will be available
 - c. Electricity will be available
 - d. The Chapel restroom facilities may be used by the Contractor at the sole discretion of the Facility. Contractor shall supply and maintain his own sanitary facilities if so requested by the Facility.
 - e. Provide temporary fencing, barricades and safety enclosures. See Sheet R101.

AGENDA FOR PRE-BID CONFERENCE AND SITE VISIT (Meeting No. 1)
PUTNAMVILLE CORRECTIONAL FACILITY ADMINISTRATION BUILDING
CHAPEL MASONRY REPAIRS

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March 5, 2014, 9:30 a.m.

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10. Review of drawings and work procedures.
 - a. Site Plan with work and storage/staging areas. R100 & R101
 - b. Plan – R102
 - c. Elevations – R200 series
 - d. Sections and Details – R300 series
 - e. Brick replacement
11. Walk-through.
12. Adjournment.

ARSEE ENGINEERS, INC.

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PUTNAMVILLE CORRECTIONAL FACILITY CHAPEL MASONRY REPAIRS

PROJECT NO.: 650-14-17229C

REPORT FOR PRE-BID CONFERENCE AND SITE VISIT (Meeting No. 1)

Putnamville Correctional Visitor Center / Entry-Exit Building
March 5, 2014, 9:30 a.m.

Meeting Summary

Date of Issue: March 17, 2014

Purpose of Meeting: Pre-Bid Conference

Summary Submitted By: John A. Seest, ARSEE Engineers

Meeting Attendees:

Greg Hebel, IDOA
Mike Riley, IDOC
John Seest, ARSEE Engineers
Greg Broady, Broady-Campbell
Kelley Harmon, Atlas Building Services
Tyler Copeland, Glenroy Construction Co.
Michael Rish, General Restoration Corp.
Donnie Furry, Midwest Restoration
Rick Wells, Wells Masonry Restoration
Mike Hipkiss, Blakley's

Distribution List:

Bob Gipson, IDOC
Attendees
File

- 1.1 The Pre-Bid Conference (Meeting No. 1) began at 9:30 a.m. All items outlined in the Pre-Bid meeting agenda were discussed. Refer to the agenda distributed at the meeting for additional information. All bidders were given printed photos from the ARSEE report and CDs of ARSEE photos. John emphasized that the photos are for general reference only and are not intended to define the scope of Work. The Bidders are solely responsible for their use.
- 1.2 All Requests for Clarification (RFC) area due in writing on Thursday, March 13, 2014 at 10:00 a.m. These RFCs should be delivered to John Seest at ARSEE Engineers. Please also send a copy to Greg Hebel. There is not an RFC form included in the Specifications so the Contractors shall submit the RFC in writing on their own form and the Designer will number the RFCs as they are received.

PUTNAMVILLE CORRECTIONAL FACILITY

CHAPEL MASONRY REPAIRS

March 5, 2014, 9:30 a.m.

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- 1.3 Greg instructed the bidders to check their certification with Public Works. They must be certified in a least one of the categories listed in the Notice to Bidders.
- 1.4 This is a Common Construction Wage Scale project. The hearing is scheduled for next Monday, and the resulting wage scale will be included in the addendum.
- 1.5 The Contractor will need to prepare a tool inventory list at the beginning of every work shift and it will be checked at the end of every work shift. This includes entry through the back gates. The escort officer shall be alerted immediately of any broken and/or lost tools (i.e. blade). Do not dispose of any broken tools on site.
- 1.6 The protective scaffold enclosure required over the Chapel entry doors when work is occurring there does not need to be lighted. All scaffolding shall have the individual pieces chained and padlocked together. The boards shall be bolted into place. All scaffolding must be secured, even that used within the fenced exterior area and on the stage.
- 1.7 When working on the fenced elevations of the Chapel, the Contractor will need to check with the escort officer for a shakedown and tool list review before and after entry. When working on the north elevation, the Contractor will need to enter through Sally Port #5 on the east side.
- 1.8 The Contractor's lifts may be stored at the maintenance shops at the south end of the facility. They must be removed from the Chapel area at the end of each work day.
- 1.9 The abandoned HVAC unit projecting out of the north elevation will have its power disconnected by the facility. The Contractor shall remove and dispose of the unit and infill the hole with brick.
- 1.10 The facility will temporarily remove razor wire as required for access. The razor wire will need to be reinstalled at the end of each day.
- 1.11 Repair, including tuckpointing, of four brick courses below the coping is included as part of the coping work as shown in Section 5/R300.
- 1.12 Grinders used outdoors are not required to have vacuums as long as dust does not enter the Chapel.
- 1.13 The procedure for billing for Repair R-2 Tuckpointing was discussed. John pointed out that the Alternate 2 tuckpointing shown on Sheets R202 and R203 is expected to include a significant number of head joints. Billing will be based on the Unit Price submitted with the Bid. Unused quantities will be deducted based on the Unit Price. Quantities for payment will

REPORT FOR PRE-BID CONFERENCE AND SITE VISIT (Meeting No. 1)
PUTNAMVILLE CORRECTIONAL FACILITY
CHAPEL MASONRY REPAIRS

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be based on actual LF of tuckpointing, except individual locations with quantities less than 1 LF will be rounded up to be considered 1 LF.

- 1.14 The quantity for R-9 Alternate 1 repairs on Sheet R200 was questioned. [The quantity of 5 is correct and includes the lintel above the middle window of 1/R200 with the cross.]
- 1.15 The quantity for R-9 Alternate 1 repairs on Sheet R201 was questioned. [The summary for Repair A101 on 1/R201 should have a quantity of 8 EA instead of 5EA. Sheet R201 will be reissued in Addendum No. 1.]
- 1.16 Silicone strips are not currently expected to be used for this project.
- 1.17 The silicone sealant warranty shall be 20 years as specified in the Specifications.
- 1.18 After bid opening and creation of the Contract, the Contract can be expected to take 40 to 45 days for signature.
- 1.19 The Contractor may work 10 hour days during the work week if desired. The Contractor employees shall bring in their lunches to prevent delays from entry and exit during lunch time. Weekend work is a possible option if the Facility is given 48 hours notice. However, the Facility has the sole option of approving or disapproving weekend work.
- 1.20 The Contractor work crews may be separated, but must remain in the line of sight of the security escort.
- 1.21 Major Crabb was visited to answer any security questions.
- 1.22 If scaffolding is used in the Chapel to access the purlins, it may remain in place until the purlin work is completed.
- 1.23 The Contractor's job box shall be located outside the Chapel fenced area.
- 1.24 Contractor access through the Chapel is allowed but a security escort is required.
- 1.25 When work is being performed on the north elevation, the Contractor must provide a fencing around the work area.
- 1.26 The Pre-Bid Conference included a site walk through. Various repair locations were viewed.
- 1.27 The Pre-Bid Conference ended at 12:15 a.m.

REPORT FOR PRE-BID CONFERENCE AND SITE VISIT (Meeting No. 1)

650-14-17229C

PUTNAMVILLE CORRECTIONAL FACILITY

CHAPEL MASONRY REPAIRS

March 5, 2014, 9:30 a.m.

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We believe that these minutes accurately reflect what transpired at this meeting. However, we invite written comments involving a different understanding of what occurred. Unless we are notified in writing to the contrary within ten (10) days after date of issue, we will assume that all in attendance concur in the accuracy of this transcription.

PUTNAMVILLE CORRECTIONAL FACILITY
CHAPEL MASONRY REPAIRS

INDIANA DEPARTMENT OF ADMINISTRATION/PUBLIC WORKS DIVISION
PROJECT NO. 650-14-17229C

Meeting Attendance Record

Meeting: Pre-Bid Meeting (Meeting No. 1)

Date: March 5, 2014

Attendee	Representing (Company)	Phone No./ Fax No./ E-mail
John A. Seest	ARSEE Engineers	317-594-5157 x214 " " 9530 jseest@arsee-engineers.com 317-594-4261 -4263
GREG CAMPBELL	BROADY CAMPBELL	broadycampbell@aol.com
GREG HEBEL	IDOA/DAPW	317-233-2540 ghebele@IDOA.IN.GOV
Kelley E Harmon	M/S BUILDING SVS	260-583-7166 OFFICE@M/SBUILDINGSVS.COM
Tyler Copeland	GLENBOW CONSTRUCTION	317 353-9561 317 352-7116 INFO@GLENBOWCONSTRUCTION.COM
MICHAEL RISH	GENERAL RESTORATION	614-734-1180 614-734-1167 MIKE@GENERALRESTORATIONCORP.COM
DOUBLE FURRY	MYQUEST RESTORATION	217-465-5432 217-465-1906 HRE1130@Frontier.com
Mike Riley	IDOC	

20130730

ABC

Associated Builders and Contractors of Indiana**Putnam County – 2014**

<u>Classifications</u>	<u>Classes</u>	<u>Wage</u>	<u>Fringe</u>	<u>Total</u>
Asbestos Abatement				
-Removes and discards asbestos materials				
	Skilled	21.85	5.90	27.75
	Semi-skilled	N/A	N/A	N/A
	Unskilled	N/A	N/A	N/A
Brick/Block/Stone/Cement Mason				
-Lays and sets building materials, brick and stone, and finishes surfaces				
	Skilled	21.45	5.50	26.95
	Semi-skilled	15.72	4.80	20.52
	Unskilled	11.25	3.80	15.05
Carpenter				
-Constructs, erects, installs and repairs various woods and wallboards				
	Skilled	20.75	5.40	26.15
	Semi-skilled	15.50	4.20	19.70
	Unskilled	11.00	3.68	14.68
Interior Finish Technician				
-Erects metal framing, installs drywall, seals and plasters				
	Skilled	18.44	4.95	23.39
	Semi-skilled	14.66	4.03	18.69
	Unskilled	10.45	3.22	13.67
Electrician				
-Plans, installs, and repairs wiring, fixtures, lines and instrumentation controls				
	Skilled	22.66	5.79	28.45
	Semi-skilled	16.15	5.00	21.15
	Unskilled	11.90	4.05	15.95
Sound and Communication				
-Installs data hardwiring				
	Skilled	18.15	5.10	23.25
	Semi-skilled	12.12	4.00	16.12
	Unskilled	10.00	3.05	13.05
Glazier				
-Installs glass in windows or on surfaces				
	Skilled	18.80	5.20	24.00
	Semi-skilled	12.16	4.33	16.49
	Unskilled	10.16	3.95	14.11
Mechanical Insulator				
-Covers, seals, fits, measures, cuts, and attaches insulating materials				
	Skilled	19.00	5.40	24.40
	Semi-skilled	12.13	4.50	16.63
	Unskilled	10.14	4.00	14.14

Putnam County – 2014 (Continued) Associated Builders and Contractors of Indiana

<u>Classifications</u>	<u>Classes</u>	<u>Wage</u>	<u>Fringe</u>	<u>Total</u>
Iron Worker				
	-Raises, places, and unites girders and columns of structural steel			
	Skilled	21.05	5.95	27.00
	Semi-skilled	16.00	5.00	21.00
	Unskilled	11.50	4.00	15.50
Metal Building Mechanic				
	-Assembles prefabricated metal buildings			
	Skilled	17.99	4.85	22.84
	Semi-skilled	13.10	3.85	16.95
	Unskilled	10.50	3.20	13.70
Millwright				
	-Installs machinery and equipment			
	Skilled	20.85	5.20	26.05
	Semi-skilled	14.05	4.07	18.12
	Unskilled	11.21	3.70	14.91
Painter				
	-Applies various liquid coverings to surfaces			
	Skilled	17.79	4.18	21.97
	Semi-skilled	12.52	3.40	15.92
	Unskilled	9.30	2.85	12.15
Roofer				
	-Covers roof with roofing materials			
	Skilled	18.65	4.90	23.55
	Semi-skilled	13.95	4.00	17.95
	Unskilled	10.60	3.50	14.10
Sprinkler Fitter				
	-Installs and repairs fire protection systems			
	Skilled	20.80	5.65	26.45
	Semi-skilled	12.30	4.90	17.20
	Unskilled	10.10	3.40	13.50
Floor Coverer/Setter				
	-Sets tile and terrazzo, applies pigment and marble, and lays carpet			
	Skilled	18.04	4.35	22.39
	Semi-skilled	12.81	3.60	16.41
	Unskilled	9.66	2.95	12.61
Truck Driver				
	-CDL-licensed to transport equipment, liquid, packaged or granular dirt and moves personnel			
	Skilled	15.75	4.25	20.00
	Semi-skilled	N/A	N/A	N/A
	Unskilled	N/A	N/A	N/A

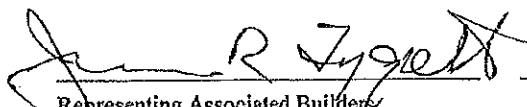
Putnam County – 2014 (Continued) Associated Builders and Contractors of Indiana

<u>Classifications</u>	<u>Classes</u>	<u>Wage</u>	<u>Fringe</u>	<u>Total</u>
Operating Engineer				
-Operates all types of power construction and heavy equipment				
	Skilled	20.45	6.00	26.45
	Semi-skilled	15.60	4.30	19.90
	Unskilled	N/A	N/A	N/A
Mechanical Technician (HVAC, Sheet Metal)				
-Fabricates, assembles, installs, and repairs sheet metal products and HVAC equipment				
	Skilled	21.83	5.00	26.83
	Semi-skilled	14.85	4.00	18.85
	Unskilled	11.85	3.60	15.45
Pipe Worker (Plumber, Pipefitter)				
-Fabricates, assembles, installs and maintains piping and piping systems, fixtures and equipment for processing systems and drainage systems				
	Skilled	23.53	6.00	29.53
	Semi-skilled	15.67	5.00	20.67
	Unskilled	12.17	4.00	16.17
Elevator Constructor				
-Installs and repairs elevator equipment				
	Skilled	25.00	6.50	31.50
	Semi-skilled	17.00	5.00	22.00
	Unskilled	13.00	4.00	17.00
General Labor				
-Laborers and helpers, in general				
	Skilled	16.00	4.00	20.00
	Semi-skilled	10.00	3.30	13.30
	Unskilled	8.90	2.50	11.40

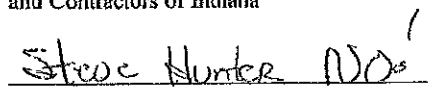
Project Name: Public Works Division: Construction Projects

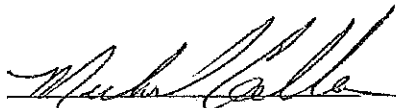
Common Wage Committee:

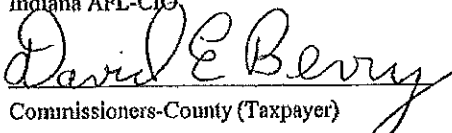
Dated this day: Monday, March 10, 2014


Representing Associated Builders
and Contractors of Indiana


Awarding Agency (Industry Rep)


Indiana AFL-CIO


Awarding Agency (Taxpayer)


Commissioners-County (Taxpayer)

